



"Merchant, Bruce"  
<MerchantB@kalamazoocity.  
org>

03/31/2007 03:53 PM

To

Subject

Agenda and Proposed Meeting Format for April 2, 2007  
Technical Meeting with USEPA and MDEQ at the Kalamazoo  
Water Reclamation Plant

Dear Mr. Deblasio, Ms. Carney, Ms. Kolak, Mr. Borries, Mr. Schmitt, and Mr. Bucholtz:

Attached as Word documents are the agenda and proposed meeting format for the technical meeting to be held at 12:00 PM on April 2, 2007 at the Kalamazoo Water Reclamation Plant.

The format is slightly different than we discussed on the phone late Friday afternoon, March 30. Time for public comment and questions was added because of the public nature of this meeting. This portion of the agenda will be limited to 20 minutes. Forms for additional questions will be available for citizens and will be provided to USEPA and MDEQ staff for future answers directly by email or at future public meetings.

We plan on seeing you at 12:00 PM on Monday, April 2, 2007. Please let me know if you will need directions to the Water Reclamation Plant.

Respectfully,

Bruce Merchant  
City of Kalamazoo  
Public Services Director  
[merchantb@kalamazoocity.org](mailto:merchantb@kalamazoocity.org)  
Ph. #: (269) 337-8711



Cell #: (269) 998-3688 Meeting Regarding Allied Paper Landfill\_04\_02\_07 doc



PROPOSED MEETING FORMAT AND DISCUSSION TOPICS\_04\_02\_07 doc

US EPA RECORDS CENTER REGION 5



406923

## **AGENDA**

**Meeting Regarding Temporary Disposal of PCB-  
Contaminated river sediments at Operable Unit #1 with  
the City of Kalamazoo, USEPA, and MDEQ  
City of Kalamazoo Water Reclamation Plant  
1415 N. Harrison Street, Kalamazoo, MI  
Monday, April 2, 2007  
12:00 PM to 1:30 PM**

- I. INTRODUCTIONS AND OPENING REMARKS**
- II. TECHNICAL DISCUSSIONS**
  - a. MDEQ GROUNDWATER PRESENTATION**
  - b. SPECIFIC CONCERNS AND QUESTIONS OF CITY STAFF**
- III. FUTURE MEETINGS SCHEDULE – LOCATIONS AND TIMES**
- IV. PUBLIC COMMENTS AND QUESTIONS**
- V. ADJOURNMENT**

**PROPOSED MEETING FORMAT AND DISCUSSION TOPICS  
CITY OF KALAMAZOO, USEPA, MDEQ MEETING ON APRIL 2, 2007  
(See attached Agenda)**

**I. Introductions (10 minutes)**

All parties present at the table will introduce themselves and the organization with which they are affiliated. A sign-in sheet will be available for participants to include their name, organization, and email address. Recognition of elected officials present (or their representatives) will also be made at this time.

Instructions for the meeting format will be described and discussed. These will include:

- A. This is to be a technical meeting between the City and the settlement agreement parties regarding the Plainwell Impoundment with subsequent disposal proposed at the temporary Operable Unit #1 ("site") in the City of Kalamazoo**
- B. Public questions and comments will be limited to the last 20 minutes of the technical meeting. We respectfully ask the public to limit their comments and questions to 4 to 5 minutes at the most.**
- C. Forms will also be available for the public to write questions down. USEPA and MDEQ staff will prepare answers to the written questions at a later time.**
- D. We also respectfully request that the public refrain from interrupting the meeting. Copies of documents discussed at the meeting will be made available to the public as soon as feasible after the meeting.**

**II. Technical Discussions (50 minutes)**

- A. This will involve a short "presentation" by MDEQ staff regarding the groundwater assessment of the site. Potential impacts on groundwater will be discussed.**

- B. City staff have prepared and will present a written list of concerns and questions at this time. Specific topics of discussion will include, but not be limited to the following:**
- i. How does the USEPA/MDEQ intend to guarantee the health of the public regarding this site? Specifically, what specific steps are in place to protect public health, prevent ingestion of contaminants by the public, as well as prevent impacts on groundwater?**
  - ii. Status of data available for the site including groundwater monitoring data, air monitoring data, soil borings data, and other related data.**
  - iii. What other contaminants, other than PCBS, are currently present at the site? What additional contaminants will be brought onto the site with the PCB-contaminated sediments? What ongoing monitoring plans are in place to assess these other contaminants and potential impacts on groundwater and public health? What current data on these other contaminants is currently available?**
  - iv. Ongoing monitoring and data availability for the site. This includes long-term monitoring requirements and plans, maintenance of the site, financial plan and guarantees for future monitoring, oversight, groundwater contamination, and security of the site.**
  - v. Status of health and safety plan for the site.**
  - vi. Current capacity of the site and any future plans to propose disposal of more PCB-contaminated sediments from future clean up phases of the Kalamazoo River.**
  - vii. Security issues and concerns at the site and steps taken, currently and in the future, to properly secure the site.**
  - viii. Future disposition of the site including status of the following:**
    - 1. “Temporary” status of the site**
    - 2. Future plans for the site and surrounding “brownfield” sites historically associated with this site.**
    - 3. What public involvement will be included (or allowed) in the future regarding final disposition of this “temporary” site?**

**4. Is this site proposed to be a “permanent” disposal site for PCBs at this time?**

**ix. Other specific technical questions and concerns to be raised by individual City staff present,**

**C. USEPA/MDEQ response to specific questions that may be available at the meeting. (Responses will also be made after specific questions and concerns are raised.)**

**D. Discussion regarding how specific technical questions raised at this meeting will be answered if answers are unavailable at this time.**

**III. Future Meetings Schedule for technical discussions (10 minutes)**

**Discussion regarding potential times and locations for future technical meeting between City staff and USEPA/MDEQ. Also discuss what plans are in place for public forums and discussions where the public can receive answers to their specific questions and concerns.**

**IV. Public Questions and Comments (20 minutes)**

**A. Opportunity will be provided to the public present at the meeting for verbal comments and questions. (Opportunity for elected officials or their representatives who are present to speak will be provided at this time as well.)**

**B. Forms will also be provided for use by the public to write questions down. These questions will be provided to USEPA/MDEQ representatives to address later via direct contact via email or future public meetings.**

**V. Adjournment of meeting at 1:30 PM.**

**(This will allow those present to get to the Special City Commission Meeting at 2:00 PM at the entrance to the site.)**